

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
MARCH 14, 2016
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CALL TO ORDER AND ROLL CALL: Chair Tomhave called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Scott Steffes, Bill Tomhave, Matt Valan, and Dr. Lynne A. Kovash.

Member Absent: None.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 2, 19 and 62.

APPROVAL OF AGENDA: Steffes moved, seconded by Johnson, to approve the agenda as amended. Motion carried 7-0.

WE ARE PROUD:

We Are Proud of Moorhead High School choir students for earning superior ratings at the 2016 state vocal solo and ensemble contest in February.

Students who received superior ratings on a solo at the state vocal solo contest were Starr Borchert, Kristofer Sando, Emma Gooding and Margarita Oleynik.

Ensembles that received a perfect score at the state vocal solo and ensemble contest were:

- Ethan Smith, Konner Doucette, Chris Harlicker and Christian Carlson;
- Carolyn Solberg, Catherine Fensom, Jacob Fuder and Jason Daniels; and
- Delana Haglund, Kayla Broneske-Groves, Mary Cait McManamon and Emily Lech.

Ensembles recognized as Best in Site at the state contest were:

- Jarrett Olek, Luke Seidel, Jacob Cameron, Derrick Sisk, Nathan Tollefson, TJ Schlepp, Aanders Gilbertson, Devon Thompson, Ryan Friesen and Evyn Judisch;
- Delana Haglund, Kayla Broneske-Groves, Mary Cait McManamon and Emily Lech; and
- Luke Seidel, Thomas Gustafson, Devon Solwold, Matt Harlicker, Sean Dahlberg, Jack Mullally and Quinn Kupec.

Ensembles that received superior ratings at the state contest were:

- Sophie Rootham, Brenna Mjones, Casimira Baldwyn, Ryhan Dahir, Tiffany Nissen, Alexis Elliott, Maris Berg, Katelyn Nelson and Jennie Hastings;
- Madilyn Smith, Hope Stromsodt, Sophie Rootham and Bridget McManamon
- Anne Nickell, Isaac Lenarz, Mason Pickar, McKensie Bedore and Signe Johnson; Emma Smith, Madi Mercil, Alie Kooima, Kara Lee, Natalie Tigue and

Mickinley Mueller;

- Sophia Newcomb, Izzy Larson, Margarita Oleynik, Jessica Anderson, Ariana Grollman, Stephanie Hauf and Sarina Forster;
- Ethan Gangl, Zach Spaeth, Nick Cameron, Paul Mikkelson, Samuel Shaw and Seth Keene;
- Ella Halgrimson, Katie Kasper, Luke Seidel, Hannah Maki, Ian Bahe and Lance Morlock;
- Jaylin Solberg, Linka Wintersteen, Megan DuChene, Karley Litchy, Katie Kasper, Hailey Gramer, Jensina Bailly and Emily Dahl;
- Emma Gooding, Elizabeth Klabo, Hannah Maki and Madison Rock; and
- The vocal jazz ensemble consisting of Jacob Fuder, Samuel Shaw, Jason Daniels, Matthew Harlicker, Christopher Harlicker, Thomas Gustafson, Luke Seidel, Amanda Frost, Sarah Schulz, Jessica Anderson, Emma Smith, Kaylijah Dau, Kayla Broneske-Groves, Isabelle Larson and Elly Isaacson.

The Moorhead High choir teacher is Kathie Brekke.

We Are Proud of the Horizon Middle School Honor Choir and choir teacher Ashley Scherbenske for being selected to perform at the Minnesota Music Educators Association's state conference on February 11 in Minneapolis. Each year the conference showcases top-quality programs and musical ensembles from throughout Minnesota.

Band, choir and orchestra ensembles from across Minnesota apply each year to perform at this event. Typically one choir from each grade level (elementary, middle school, high school, and collegiate/community) is selected to present a concert during the conference. The Horizon Honor Choir submitted recordings last spring and was selected this past summer.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.)

Bert Chamberlain, 1816 24th Ave. S. - Reported his concerns related to substitute teacher and paraprofessional needs, requirements and salaries, and he commented on ensuring new schools are well constructed and details are not missed.

CONSENT AGENDA: Fagerlie moved, seconded by Erickson, to approve the following items on the Consent Agenda:

Minutes - Approve the February 22, 2016 meeting minutes as presented.

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Claims - Approve the March Claims, subject to audit, in the amount of \$2,307,032.51.

General Fund:

\$1,522,205.16

Food Service Fund:	\$231,659.94
Community Service Fund:	\$28,664.26
Construction Fund:	\$524,503.15
TOTAL	\$2,307,032.51

Approve the February Wire Payments, subject to audit, in the amount of \$1,788,524.08.

General Fund:	\$1,786,404.08
OPEB Trust Fund:	\$2,120.00
TOTAL	\$1,788,524.08

Family/Medical Leaves

- Hope Schmidt - Teacher, Robert Asp Elementary, family/medical leave (FMLA), beginning February 10, 2016 through February 24, 2016.
- Ron Halvorson - Custodian, Moorhead High School, family/medical leave (FMLA), beginning February 15, 2016 for approximately one week.
- Aushura Nuzum - Paraprofessional, Moorhead High School, family/medical leave (non-FMLA), beginning February 23, 2016 for approximately one week.
- Danielle Lundberg - Teacher, Early Intervention Services, family/medical leave (non-FMLA) for half days beginning February 29, 2016 through approximately April 10, 2016.
- LaRae Mikkelson - Teacher, Ellen Hopkins Elementary, family/medical leave (FMLA), beginning March 8, 2016 for approximately one week.
- Sarah Smith - Teacher, Horizon Middle School, family/medical leave (FMLA), beginning March 10, 2016 through March 22, 2016.
- Amy Chelmo - Teacher, Ellen Hopkins Elementary, family/medical leave (FMLA), beginning August 12, 2016 through September 30, 2016.
- Amanda Mangel - Teacher, Horizon Middle School, family/medical leave (FMLA), beginning August 14, 2016 for approximately six to eight weeks.

Resignations

- Sana Maii - Lunchroom Supervisor, S.G. Reinertsen Elementary, effective February 19, 2016.
- Brittni Spitzer - Tutor, Red River Area Learning Center, effective February 19, 2016.
- Rita Thompson - Bus Driver, Transportation, effective March 1, 2016.
- Jessica Hansen - Food and Nutrition Server, Ellen Hopkins Elementary, effective March 1, 2016.
- Jodi Kleven - Paraprofessional, Horizon Middle School, effective March 2, 2016.
- Stephanie Lorz - Early Childhood Teacher on leave, effective at the end of the 2015-2016 school year.
- Emily Pederson - Teacher, S.G. Reinertsen Elementary, effective June 30, 2016.

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Retirement

- Clare Berntson - Head Cook, Moorhead High School, effective March 8, 2016.

Change in Contracts

Taylor Abraham - Main Office Administrative Assistant, Probstfield Elementary, A13 (3) \$15.76 to Community Education Administrative Assistant, B21 (3) \$16.85 per hour, 8 hours per day, 12 months per year, effective March 7, 2016. (Replaces Alicia Scholz)

Bridget Smith - Main Office Administrative Assistant, Probstfield Elementary, B22 (5) \$17.81 to Technology Projects Coordinator, B24 (4) \$17.94 per hour, 8 hours per day, 12 months per year, effective March 21, 2016. (Replaces Alyssa Purrier)

New Employees

Tamera Ehlers - Teacher, Red River Area Learning Center, .3 FTE BA (2) \$5,901.41, effective January 25, 2016 (replaces Mary Cihlar).

Inas Khudhu - Crossing Guard/Lunchroom Supervisor, Probstfield Elementary, 5 hours per day, \$10.25 per hour, effective February 10, 2016 (replaces Shawbo Aref).

Nicola Martinson - Lunchroom Supervisor and Crossing Guard, Robert Asp Elementary, 3 hours per day, \$10.25 per hour, effective February 22, 2016 (replaces Andrea Larson).

Richard Feir - AVID Tutor, Moorhead High School, two days per week, 1 hour 40 minutes per day, \$12.00 per hour, effective February 23, 2016 (replaces Amelia Bixby).

Misty Qualey - Lunchroom Supervisor, Robert Asp Elementary, 3 hours per day, \$10.25 per hour, effective February 24, 2016 (replaces Andrea Olson).

Connie Jackson - Bus Assistant, Transportation, 5 hours per day, \$13.86 per hour, effective February 29, 2016 (replaces Sarah Kluck).

Mary Jaszkwowiak - Lunchroom Supervisor, Probstfield Elementary, 2 hours per day, \$10.25 per hour, effective February 29, 2016 (replaces Robin Ihle).

Maxine Larkin - Food and Nutrition Server, Horizon Middle School, 2.75 hours per day, \$10.25 per hour, effective February 29, 2016 (replaces Sheelen Brifki).

Ramziyah Batto - Lunchroom Supervisor, Ellen Hopkins Elementary, 2.5 hours per day, \$10.25 per hour, effective March 7, 2016 (new position).

Surya Ghimire - Food and Nutrition Server, Horizon Middle School, 2.75 hours per day, \$10.25 per hour, effective March 9, 2016 (replaces Delores Gabbard).

Mohamed Osman - Night Custodian, Probstfield Elementary, A12 (0-2) \$15.55 per hour, 8 hours per day, effective March 14, 2016 (replaces Luther Jones).

Curtis Cavalier - Night Lead Custodian, S.G. Reinertsen Elementary, A13 (0-2) \$15.96 per hour, 8 hours per day, effective March 14, 2016 (replaces Joseph Dominguez).

Sabbatical Leave Request - Approve the sabbatical leave request as presented; Kari

Boeckermann, LSS Teacher, University of North Dakota Social Work, August 29, 2016 through January 23, 2017. The cost of the leave is \$18,130.

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UPDATE OF CHOIR MAJOR MAGNITUDE FIELD TRIP TO SAN ANTONIO, TEXAS:

Kathie Brekke, Moorhead High School choir director, provided an update on the January 14-17, 2016 major magnitude field trip to San Antonio, Texas. The students participated in a choral clinic at the University of Texas at San Antonio and a exchange concert in San Antonio. Kathie shared highlights of the trip and a short video of the choir's performance.

MAJOR MAGNITUDE FIELD TRIP REQUEST - MOORHEAD HIGH SCHOOL BAND

TRIP: Missy Eidsness representing Pam Redlinger, Moorhead High School band teacher, provided information related to the proposed major magnitude field trip request for Moorhead High School band students to travel to Orlando, Florida, for six days and five nights. The trip will occur from March 22-27, 2017. The purpose of the trip is to provide band students the opportunity to perform in a festival setting, listen to and evaluate other bands that perform at the festival, and participate in You're Instrumental - A Disney Performing Arts Workshop. The trip to Orlando, Florida, gives band students an opportunity to meet many of the course standards for band within a four-day trip. The anticipated cost per person is \$1,550.

Steffes moved, seconded by Erickson, to approve the major magnitude field trip to Orlando, Florida, from March 22-27, 2017 for the band students. Motion carried 7-0.

2016 SCHOOL FINANCE AWARD: Brandon Lunak, assistant superintendent of finance and operations, provided information regarding Moorhead Area Public Schools (MAPS) earning the Minnesota Department of Education's (MDE) 2016 School Finance Award for fiscal year 2015. The award recognizes select school districts for timely submission of Uniform Financial Accounting and Reporting Standards (UFARS) data and annual financial statement as required by Minnesota Statutes as well as for having positive fund balances, demonstrating sound fiscal policies and procedures, and personnel training in the area of school finance. Lunak also thanked the district's business office staff for their efforts related to the award.

OVERVIEW OF K-12 HEALTH AND PHYSICAL EDUCATION: Missy Eidsness, assistant superintendent of learning and accountability, reported Moorhead Area Public Schools has researched and reviewed curriculum for health and physical education during the 2015-16 school year. Elementary, middle school and high school teachers reviewed standards and curriculum maps to identify resources needed to support instruction. Lindsay Weaver, S.G. Reinertsen Elementary physical education teacher, Brian Meyer and Cody Martinson, Horizon Middle School physical education teachers, and Greg Salvevold and Stacey Holm, Moorhead High School health and physical education teachers, presented overviews of the health and physical education curriculum taught in Moorhead Area Public Schools.

Altenburg moved, seconded by Valan, to approve the K-12 health and physical education curriculum. Motion carried 7-0.

UPDATE ON BOND REFERENDUM PROJECTS: Tim Zerr and Leah Fagerland, Zerr-Berg Architects, Inc., and Steve Gerhitz, Gerhitz Construction Services, provided updated information regarding the K-4 elementary building, the construction timeline and a preliminary construction estimate.

Bid documents for bid group 1 for the Horizon grades 5-6 school will be available for bidding beginning March 15. Bid opening is April 7. Bidding also is open for the K-5 remodels with the bid opening set for March 22.

MOORHEAD SCHOOLS LEGACY FUND UPDATE: Lisa Borgen and Rob Bye, Moorhead Schools Legacy Fund committee members, provided an update on the progress made to establish a foundation.

At the September 8, 2012 School Board meeting, district administration was given direction to work toward establishing a foundation. The administration formed a steering committee to develop an advisory committee and structure for the foundation, which was named the Moorhead School Legacy Fund.

The Moorhead School Legacy Fund was developed as a way for the community to show pride in students and to help support and enhance the ever-changing needs of the school district's programs and facilities. The Legacy Fund would be governed by an advisory committee with the objective of soliciting ongoing charitable contributions to establish a strong financial base to ensure continued effectiveness of programs, events and facilities that benefit the education, growth and opportunities of students in Moorhead Area Public Schools. The Moorhead School Legacy Fund committee would be responsible to accumulate, manage, invest and distribute funds to Moorhead Area Public Schools.

The Legacy Fund Advisory Committee includes eight voting members: Jean Sando, teacher representative, Chuck Gulsvig, retired teacher and community member, and Tracy Briggs, Jerry Arneson, Rob Bye, Lisa Borgen, Abby Boggs-Johnson and Corey Elmer, all community members. Ex-officio members are Brandon Lunak, district administration, Matt Valan, School Board, and Pam Gibb, district communications coordinator. Officers are Jean Sando, chairperson, Chuck Gulsvig, vice chairperson, and treasurer TBD.

The Moorhead School Legacy Fund Advisory Committee began meeting in July 2015 and approved a name change to the Moorhead Schools Legacy Fund to ensure potential donors understand that the focus is for all Moorhead Schools. The mission of the Moorhead Schools Legacy Fund is "Enhancing the educational experience of all students in Moorhead Area Public Schools ISD 152." The focus is to seek larger donor gifts from individuals and/or families for charitable giving as well as corporate grants and government grants. The committee approved and established five component fund areas: Endowment Fund, Activities and Event Fund,

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General Operations Fund, Facilities Fund and Technology Fund. Case statements are being developed for the component funds.

The Moorhead Schools Legacy Fund Advisory Committee continues to research and discuss which organization will hold the Moorhead Schools Legacy endowment and/or component funds. The committee learned that North Dakota offers a tax incentive for charitable giving. Moorhead alumni and corporate entities that reside in North Dakota may want to make charitable to charitable organizations and reduce their income tax bills. The individual or corporate donors who make gifts to qualified endowments may qualify for a state income tax credit equal to 40% of the value of the gift, up to a maximum credit of \$10,000 per year for corporations or \$10,000 per individual or \$20,000 per year per couple. In order for a North Dakota individual or corporation to take advantage of this tax incentive the endowment fund must be held in a qualified North Dakota nonprofit organization, bank or trust company holding the fund on behalf of the nonprofit organization. The committee is currently reviewing the options for the holding of the endowments to take advantage and qualify for the North Dakota tax incentive.

Additionally committee members met with representatives from school district foundations in Fargo, N.D., and Alexandria, Minn. The committee is currently in strategic planning sessions with the Moorhead Area Education Foundation in reviewing the 501(c)(3) status, bylaws and procedures. The Moorhead Schools Legacy Fund Advisory Committee also is developing a fundraising and marketing strategy, a donor qualifying plan and a future top capital projects plan.

SUPERINTENDENT REPORT: Dr. Kovash reported she attended a tour with area education networks of the Career and Technical Education Academy and new Tech High in Sioux Falls, S.D. She noted it was a great opportunity to see different education programs. Kovash said she and Bryan Thygeson, D-G-F superintendent, would be presenting the boundary resolution to the Senate and House Committees on March 15 and 16.

COMMITTEE REPORTS: Brief reports were heard related to the District Health Insurance Committee, Joint Powers Committee, Moorhead Schools Legacy Fund Advisory Committee, and Community Facilities Task Force meetings, and the community open house about the native play space at Ellen Hopkins Elementary.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: None.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 9:23 p.m.

Matt Valan, Clerk