

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 1**

**CALL TO ORDER AND ROLL CALL:** Chair Tomhave called the meeting to order at 7:01 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members Present: Mark Altenburg, Lisa Erickson, Cindy Fagerlie, Laurie Johnson, Bill Tomhave, Matt Valan and Dr. Lynne A. Kovash.

Member Absent: Scott Steffes.

**PREVIEW OF AGENDA:** Superintendent Kovash recommended approval of the agenda to proceed as presented.

**APPROVAL OF AGENDA:** Erickson moved, seconded by Johnson, to approve the agenda as presented. Motion carried 6-0.

**WE ARE PROUD:**

**We Are Proud** of the Moorhead High boys soccer team for winning the Class 2A Section 8 championship and advancing to the state tournament. Moorhead lost to Andover in the state quarterfinals. Team members are Carson Kosobud, Caden Triggs, Kyler Kleven, Luke Gramer, Noah Yak, Thomas Swenson, Imani Silas, Zach Olson, Alhasan Alomar, Ryan Friesen, Joey Grundstrom, Abdifatah Ibrahim, Abdirahman Hassan, Suleiman Ali, Carter Johnson, Jake Holtgrewe, Emmanuel Danquah, Jacob McCarthy, Clay Riveland, Parker Delorme, Saif Allawi and Devon Thompson. Lance Hansen is the head coach, and Ben Herbst, Mark Hutt and Osi Osman are the assistant coaches. Student managers are Evyn Judisch and Owen Cullen.

**We Are Proud** of the Moorhead High School volleyball team for advancing to the state tournament after winning the section title. The Spuds beat Wilmer in three sets to win the Minnesota Class 3A, Section 8 championship on Nov. 5. The volleyball team placed sixth at the state tournament Nov. 10-12 at Xcel Energy Center in St. Paul.

Team members are Callie Ahlgren, Maci Hart, Madison Dierling, Brooke Gronwold, Andie Kassenborg, Alyssa Knain, Brooke Tonsfeldt, Brook Carney, Lexi Gilbertson, Claire Howell, Kortney Carney, Brooke Walthall, Megan Haugo, Ayana Blythe and Jalen Ennen. Head coach is Char Lien, assistant coaches are Amy Bjerke, Anna Curley, Amber Gunkel, Britta Holland and Alison Reinke, and student manager is Mallory Lee.

**MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS:** (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 2**

submit it to the School Board secretary.) None.

**CONSENT AGENDA:** Valan moved, seconded by Fagerlie, to approve the following items on the Consent Agenda:

Minutes - Approve the November 28, 2016 Meeting Minutes as presented.

Goetz Mental Wellness Initiative Memorandum of Understanding (Grant) - Move to approve the Imagine Thriving - Goetz Mental Wellness Initiative Memorandum of Understanding as presented. The goal of this program is to facilitate continued employment of one student wellness facilitator within the school district.

Claims - Approve the December Claims, subject to audit, in the amount of \$5,805,430.27.

General Fund: \$1,968,795.68

Food Service Fund: \$165,659.43

Community Service Fund: \$19,439.29

Post Employment Irrevocable Trust Fund: \$2,800.00

Construction Fund: \$3,648,735.87

TOTAL: \$5,805,430.27

Approve the November Wire Payments, subject to audit, in the amount of \$2,112,192.52.

General Fund: \$2,109,046.27

Post Employment Irrevocable Trust Fund: \$3,146.25

TOTAL: \$2,112,192.52

Revised Donor - Accept the revised donor of a Bluetooth speaker and direct administration to send a thank you.

Resignations

Boe Sheeley - Teacher on Leave of Absence, effective November 28, 2016.

Jena Dye - Lunchroom Supervisor, Ellen Hopkins Elementary, effective December 6 2016.

Cheryl Wright - Food and Nutrition Server, Robert Asp Elementary, effective December 6, 2016.

Ryan Larsen - Paraprofessional, Horizon Middle School, effective December 9, 2016.

Joan Fjeldseth - Paraprofessional, Horizon Middle School, effective December 21, 2016.

Blanche Olson - Food and Nutrition Server, Probstfield Elementary, effective December 22, 2016.

Change in Contract

Max Israel - Night Custodian, Vista Education Center, .75 FTE to Night Custodian, Probstfield Center for Education and S. G. Reinertsen Elementary, 1.0 FTE, effective December 1, 2016 (replaces Bradley Cahill).

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 3**

Family/Medical Leaves

Shari Gustafson - Counselor, Horizon Middle School, Family/Medical Leave (non-FMLA) beginning November 28, 2016 through December 29, 2016.

Scott Schulz - Custodian, Probstfield Center for Education, Family/Medical Leave (FMLA) beginning December 6, 2016 through December 9, 2016.

Linda Pederson - Paraprofessional, Moorhead High School, Family/Medical Leave (non-FMLA) beginning December 9, 2016 through December 16, 2016.

Marisa Bengston-Loerzel - Paraprofessional, S.G. Reinertsen, Family/Medical Leave (non-FMLA) beginning December 12, 2016 through January 16, 2017.

Stacey Swanson - Food Service, Moorhead High School, Family/Medical Leave (non-FMLA) beginning December 19, 2016 through January 31, 2017.

New Employees

Kristen Fish - Paraprofessional, Horizon Middle School, B21 (0-2) \$16.09 per hour, 6.75 hours per day, 5 days per week, effective November 30, 2016 (new position due to increased enrollment).

Alyssa LaFlamme - Lunchroom Supervisor, Ellen Hopkins Elementary, \$10.25 per hour, 2.5 hours per day, 5 days per week, effective December 1, 2016 (replaces Cindy Bohnsack).

Risalo Hassan - Food and Nutrition Server, Robert Asp Elementary, \$10.25 per hour, 2.75 hours per day, effective December 2, 2016.

JaNae Boswell - Paraprofessional, Ellen Hopkins Elementary, B21 (0-2) \$16.09 per hour, 6.75 hours per day, 5 days per week, effective December 5, 2016 (new position due to increased enrollment).

Jennifer Autumnstar - Teacher, West Central Regional Juvenile Center, 1.0 FTE, BA (10) \$30,831.18, effective December 6, 2016 (replaces Randy Stotesberry).

Samira Hussein - Lunchroom Supervisor, Ellen Hopkins Elementary, \$10.25 per hour, 2.5 hours per day, 5 days per week, effective December 12, 2016. (replaces Ashley Kemp).

Vance Christianson - Administrative Assistant, Ellen Hopkins Elementary, B23 (4) \$18.56 per hour, 8 hours per day, 5 days per week, effective December 19, 2016 (replaces Paige Heldt).

Motion carried 6-0.

**MIDDLE SCHOOL TASK FORCE REPORT:** Missy Eidsness, assistant superintendent for learning and accountability; Carla Smith, S.G. Reinertsen Elementary principal; Diana Johnson, Ellen Hopkins Elementary assistant principal; Jessica Rieniets, teacher; Barb Stack, teacher; Jaime York, teacher; and Ashley Atteberry, parent, summarized the fall 2016 task force meetings and the committee recommendations.

During the fall of 2016, the task force and subcommittees met. The groups refined, developed and recommended programming, communication timelines for stakeholders, transition guidelines, and 21st century goals. Each recommendation was reviewed against the committee's

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 4**

vision statement and seven guiding principles based on research from the Minnesota Department of Education and the Association of Middle Level Education.

Erickson moved, seconded by Fagerlie, to receive the Middle School Task Force Report to provide administration with the priorities and guidelines to follow for the new grades 5-6 school building. Motion carried.

**CERTIFICATION OF FINAL 2016 PAYABLE 2017 PROPERTY TAX LEVY:** Brandon Lunak, assistant superintendent for finance and operations, presented information related to certifying the 2017 property tax levy. The total levy amount is \$17,661,669.96, which is an increase of \$195,254 or 1.1 percent from the 2016 tax levy.

Factors causing changes from 2016 to 2017 include changes in the value of individual properties, changes in the total value of all property in the district, and increases or decreases in levy amounts caused by changes in state funding formulas, local needs and costs, voter-approved referendums, and other factors.

All districts are now authorized to have up to \$724 per pupil unit in referendum revenue without requiring voter approval (\$424 from local optional revenue, \$300 from board approved levy). Voter approval is required to exceed \$724 per pupil unit. Of 331 Minnesota schools districts, 208 have voter referendum authority in excess of \$724 per pupil.

Referendum revenue grew by \$360,955 due to an increase of 190 pupil units and a state adjustment to the district's per pupil allowance, which was renewed this year by voters. A reduction in state referendum aid of \$39,627, in combination with the referendum revenue increase, resulted in a referendum levy increase of \$400,582. Local Option Revenue (LOR) grew by \$80,730 due to an increase in pupil units and a reduction in state LOR aid of \$135,427, in combination with the LOR revenue increase, resulted in an LOR levy increase of \$216,157.

Schools districts are required to discuss the levy and the current year's budget at a regularly scheduled board meeting and allow the public to speak.

The School Board approved the preliminary tax levy on September 26, 2016. The next step in the levy certification process requires the School Board to certify the district's final 2016 Payable 2017 Property Tax Levy by December 31, 2016.

A revised budget for fiscal year 2017 will be brought to the board in January. Next year's budget will be adopted in June 2017.

Chair Tomhave requested comments and questions from the public.

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 5**

Jeff Schneider, Moorhead High School teacher, asked whether the district had considered building age and state funding tied to building age prior to building new schools. Lunak noted it was the first phase and the space was needed.

Altenburg moved, seconded by Valan, to approve the certification of the final 2016 Payable 2017 Property Tax Levy in the amount of \$17,661,669.96. Motion carried 6-0.

**RESOLUTION APPROVING AND AUTHORIZING THE LEASE PURCHASE**

**AGREEMENT FOR THE VISTA BUILDING:** Lunak reported the district received a proposal from Bell State Bank to provide tax-exempt lease-purchase financing for the acquisition of the Vista building (formally Globe University) located at 2777 34th Street South, Moorhead, Minnesota. The building is approximately 31,200 sq. ft. and will be used for educational space for the school district.

Fagerlie moved, seconded by Johnson, to approve and authorize the execution of a lease agreement, a ground lease agreement and related documents and certificates. Motion carried 6-0.

**POLICY 510 ATTENDANCE AREAS:** Fagerlie moved, seconded by Erickson, to approve the policy, Attendance Areas 510, as presented. Motion carried 6-0.

**POLICY 512 TUITION FEES:** Altenburg moved, seconded by Valan, to approve the policy, Tuition Fees 512, as presented. Motion carried 6-0.

**POLICY 905 VISITORS TO MOORHEAD AREA PUBLIC SCHOOL BUILDINGS AND SITES:** Fagerlie moved, seconded by Johnson, to approve the policy, Visitors to Moorhead Area Public School Buildings and Sites 905, as presented. Motion carried 6-0.

**POLICY 444 RECORDING OR AUDIO/VIDEOTAPING A PARENT-GUARDIAN/TEACHER CONFERENCE:** Altenburg moved, seconded by Johnson, to approve the policy, Recording or Audio/Videotaping a Parent-Guardian/Teacher Conference 444, as presented. Motion carried 6-0.

**POLICY 530 STUDENT IMMUNIZATION REQUIREMENTS:** Fagerlie moved, seconded by Erickson, to approve the policy, Student Immunization Requirements 530, as presented. Motion carried 6-0.

**POLICY 531 COMMUNICABLE DISEASE CONTROL AND INFECTIOUS CONDITIONS:** Valan moved, seconded by Johnson, to approve the policy, Communicable Disease Control and Infectious Conditions 531, as presented. Motion carried 6-0.

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 6**

**POLICY 532 MEDICATION**: Erickson moved, seconded by Johnson, to approve the policy, Medication 532, as presented. Motion carried 6-0.

**POLICY 534 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE**: Altenburg moved, seconded by Johnson, to approve the policy, Mandated Reporting of Child Neglect or Physical or Sexual Abuse 534, as presented. Motion carried 6-0.

**POLICY 535 MALTREATMENT OF VULNERABLE ADULTS**: Fagerlie moved, seconded by Erickson, to approve the policy, Maltreatment of Vulnerable Adults 535, as presented. Motion carried 6-0.

**POLICY 554 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL**: Valan moved, seconded by Fagerlie, to approve the policy, Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds 554, as presented. Motion carried 6-0.

**POLICY 604 EXTENDED SCHOOL YEAR FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS**: Altenburg moved, seconded by Johnson, to approve the policy, Extended School Year for Students with Individualized Education Programs 604, as presented. Motion carried 6-0.

**SUPERINTENDENT REPORT**: Dr. Kovash indicated a special election will be needed in November 2017 to fill the School Board vacancy for one year. Special elections cost an estimated \$10,000 to \$15,000. The board appointment must be done at a regular or special meeting. The appointment is made by a resolution and must be in effect for 30 days prior to seating the appointee.

Dr. Kovash noted information from an MSBA article by Cathy Miller about review and approval of board policies.

Kovash assisted board members with the 2017 MREA Board of Directors election.

Board members were reminded to give Michelle the Region 1 Joint Powers election ballots. The MSBA Negotiations Seminar is scheduled for January 31 in Fergus Falls from 8:30 a.m. to 2:30 p.m., the board will need to select a new negotiations team in January.

**COMMITTEE REPORTS**: Brief reports were heard related to the District Technology Committee, Instruction and Curriculum Advisory Committee, Health/Safety/Wellness Committee, MHS PTAC, Probstfield PTAC, and Joint Powers Committee meetings and board clerk Matt Valan spoke at a recent Moorhead Retired Teachers meeting.

**REGULAR MEETING  
BOARD OF EDUCATION  
INDEPENDENT SCHOOL DISTRICT 152  
PROBSTFIELD CENTER FOR EDUCATION  
DECEMBER 12, 2016  
PAGE 7**

**OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD:** Chair Tomhave thanked the three departing board members Lisa Erickson, Cindy Fagerlie and Laurie Johnson. He said he will miss their hard work on behalf of the students and school district.

**ADJOURNMENT:** Hearing no objections, the Chair adjourned the meeting at 8:58 p.m.

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Matt Valan, Clerk