

**REGULAR MEETING
SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 152
PROBSTFIELD CENTER FOR EDUCATION
AUGUST 27, 2018
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CALL TO ORDER AND ROLL CALL: Chair Steffes called the meeting to order at 7:00 p.m., requested board member roll call, and led everyone in attendance with the Pledge of Allegiance.

Members present: Mark Altenburg, Cassidy Bjorklund, Melissa Burgard, Kara Gloe, Scott Steffes, Matt Valan, and Brandon Lunak.

Member absent: Bill Tomhave.

PREVIEW OF AGENDA: Superintendent Brandon Lunak recommended approval of the agenda to proceed with a revision to page 17.

APPROVAL OF AGENDA: Bjorklund moved, seconded by Gloe, to approve the agenda as revised. Motion carried 6-0.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Burgard moved, seconded by Gloe, to approve the Consent Agenda as presented:

Minutes - Approve the August 13, 2018 meeting minutes as presented.

Resignations

Saeed Abdi - Bus Driver, Transportation, effective August 10, 2018

Marcia Becker - Paraprofessional, Robert Asp Elementary, effective August 15, 2018.

Jon Rossum - Paraprofessional, Robert Asp Elementary, effective August 15, 2018.

Brittany Dybsand - Bus Driver, Transportation, effective August 24, 2018.

Kaylah Machtell - Sign Language Interpreter, District, effective August 28, 2018.

Patricia Renstrom - Paraprofessional, S.G. Reinertsen Elementary, effective August 31, 2018.

Family/Medical Leaves

Alexis Lundberg - Teacher, Robert Asp Elementary, leave (FMLA) extension beginning September 5, 2018 through September 28, 2018 for half days.

Evan Youngs - Custodian, Horizon Middle School East Campus, intermittent family medical leave (FMLA) beginning August 10, 2018 through approximately August 31, 2018.

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Jenna Trosvik - Teacher, Horizon Middle School West Campus, medical leave (FMLA) beginning September 4, 2018 through October 2, 2018.

Casey Brand - Teacher, Robert Asp Elementary, family medical leave (FMLA) beginning October 14, 2018 through January 14, 2019.

Kristen Fish - Paraprofessional, Horizon Middle School East, family medical leave (non-FMLA) beginning November 5, 2018 through December 17, 2018.

Change in Contracts

Victoria Schempp - Night Lead Custodian to Head Custodian, S.G. Reinertsen Elementary, C42 (3) \$22.35 per hour, effective August 13, 2018 (replaces Kevin Horn).

Becky Manske - Sign Language Interpreter, District, .57 FTE to 1.0 FTE, effective September 4, 2018 (new position per 2018-19 staffing plan).

Steve Waldron - Head Cook Horizon Middle School East Campus to Head Cook, Moorhead High School, 1.0 FTE, C43 (3) \$21.68 per hour, effective August 20, 2018 (replaces Yvonne Ralph).

Leisha Allen - Paraprofessional, Robert Asp Elementary, .5926 FTE to .8 FTE Paraprofessional, Early Intervention Services, effective August 27, 2018 (replaces Katrina Andel).

Katie Bement - Paraprofessional, Probstfield Center for Education, .8 FTE to Paraprofessional, 1.0 FTE, Ellen Hopkins Elementary, effective August 27, 2018 (replaces Rebecca Maki).

Sue Winter - Human Resource Generalist, to Human Resource Director, D71 (3) \$69,492.30, effective September 1, 2018 (new position per the 2018-19 staffing plan).

Alyssa Keenan - Jump Start Teacher, Probstfield Center for Education to Kindergarten Teacher, Robert Asp Elementary, 1.0 FTE, BA (0) \$ 39,613.00, effective August 27, 2018 (replaces Joanna Struck).

Krista Voltin - Crossing Guard/Lunchroom Supervisor, S.G. Reinertsen Elementary, 1.0 FTE, 6.75 hours per day, B21 (0-2) \$16.45 per hour, effective August 27, 2018 (replaces Colleen Hoffman).

Colleen Hoffman - Paraprofessional, S.G. Reinertsen Elementary to LPN, Horizon Middle School West Campus, 7 hours per day, C44 (0-3) \$29.72 per hour, effective August 27, 2018 (replaces contracted service).

Katrina Andel - Paraprofessional, Probstfield Center for Education, .8 FTE to Paraprofessional, 1.0 FTE, S.G. Reinertsen Elementary, effective August 27, 2018.

Leaves of Absence

Vian Mustafa - Paraprofessional, Ellen Hopkins Elementary, effective August 27, 2018 through December 21, 2018.

Colleen Hoffman - Paraprofessional, S.G. Reinertsen Elementary, effective for the 2018-19 school year.

Tony Huseby - Assessment and Federal Programs Coordinator, District, effective October 1, 2018 for the remainder of the 2018-19 school year.

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Retirement

Cynthia Funk - Paraprofessional, Horizon Middle School East Campus, effective August 24, 2018.

New Employees

Cassie Rueckert - Jump Start Paraprofessional, Probstfield Center for Education, .8 FTE, B21 (0-2) \$16.45 per hour, 4 days per week, effective August 27, 2018 (replaces Katie Bement).

Alicia Artley - Paraprofessional, Early Intervention Services, .8 FTE, B21 (0-2) \$16.45 per hour 4 days per week, effective August 27, 2018 (replaces Ruqaya Akhbari).

Erik Hest - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (3) \$17.01 per hour, 6.75 hours per day, 5 days per week, effective August 27, 2018 (replaces Karena Stowman).

Jordan Kuhn - Paraprofessional, Horizon Middle School West Campus, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 27, 2018 (new position per 2018-19 staffing plan).

Aeissa Escobedo - Paraprofessional, Robert Asp Elementary, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 27, 2018 (replaces Connie Calvert).

Kristin Jensen - Paraprofessional, Robert Asp Elementary, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 27, 2018 (replaces Jon Rossum).

Shelby Bauer - Lead Lunchroom Supervisor, Dorothy Dodds Elementary, 7.25 hours per day, \$11.00 per hour, effective September 4, 2018 (new position per 2018-19 staffing plan).

Violet Cournia - Lunchroom Supervisor, Horizon Middle School West Campus, 3 hours per day, \$11.00 per hour, effective September 4, 2018 (replaces Paula Burnette).

Lori Kuball - Sign Language Interpreter, District, B32 (9) \$30.69 per hour, 7 hours per day, effective September 4, 2018 (replaces Jessica Bruns).

Sanaa Ibrahim - Food and Nutrition Server, Moorhead High School, 2.75 hours per day, \$12.40 per hour, effective September 4, 2018 (2017-18 position never filled).

Vanessa Warling - Administrative Assistant, Community Education, Probstfield Center for Education, 1.0 FTE, B21 (7) \$18.60 per hour, 8 hours per day, effective August 27, 2018 (replaces Taylor Abraham).

Lisa Melby - Literacy Coach, Horizon Middle School West Campus, 1.0 FTE, MA (10) \$59,130.00, effective August 27, 2018 (new position per 2018-19 staffing plan).

Breanne Nelsen - Media Specialist, Moorhead High School, 1.0 FTE, MA (1) \$46,487.00, effective August 27, 2018 (replaces Kelly Koppang).

Sarah Gerads - Paraprofessional, Long-term Substitute, Ellen Hopkins Elementary, August 27, 2018 through December 21, 2018, B21 (0-2) \$16.45 per hour (replaces Vian Mustafa LOA).

Ginna Nustad - Paraprofessional, Robert Asp Elementary, 1.0 FTE, B21 (0-2) \$16.45 per hour, 6.75 hours per day, 5 days per week, effective August 27, 2018 (replaces Marcia Becker).

Keirston Kopp - Paraprofessional, S.G. Reinertsen Elementary, .5 FTE, B21 (0-2) \$16.45 per hour, 5 days per week, effective August 27, 2018 (replaces Zach Gabbard).

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Halat Ali - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 3.75 hours per day, \$11.00 per hour, effective September 4, 2018 (replaces Krista Voltin).

Samantha LaShomb - Homeless Advocate, District, B22 (0-2) \$18.09 per hour, 8 hours per day, effective August 27, 2018 (new position per 2018-19 staffing plan).

Susan Smith - Lunchroom Supervisor, Dorothy Dodds Elementary, 2 hours per day, \$11.00 per hour, effective September 4, 2018 (replaces Parwin Husain).

McKenzie Peck - Teacher, S.G. Reinertsen Elementary, 1.0 FTE, BA (5) \$45,380.00, effective August 27, 2018 (replaces Tina Christenson).

Kristi Troutman - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 5 hours per day, \$11.00 per hour, effective September 4, 2018 (replaces Ebado Abdale).

Lesley Anderson - Lunchroom Supervisor, Ellen Hopkins Elementary, 2.5 hours per day, \$11.00 per hour, effective September 4, 2018 (replaces Margaret Lindquist).

Bridget Kragness - Spanish Teacher, Horizon Middle School East Campus, 1.0 FTE, BA (10) \$45,844.00, effective with the 2018-2019 school year (replaces Priscilla Todt).

Additional Staffing - Due to priorities of staffing, including class sizes, equity and building support in schools the following staffing additions were approved: an additional .5 FTE for alternative services to increase services provided by an existing transition facilitator to support Positive Behavioral and Intervention Supports (PBIS), additional 2.0 FTE classroom teachers at Dorothy Dodds Elementary due to an increase in enrollment, and an additional 1.0 FTE classroom teacher at S.G. Reinertsen Elementary due to an increase in enrollment.

Agreement for Clinical Experiences - Approve the agreement with Mayville State University as presented. The agreement for Clinical Experiences with Mayville State University and Moorhead Area Public Schools is to serve as a field and clinical experiences/student teaching experience placement center for education interns for July 1, 2018 through June 30, 2021.

Motion carried 6-0.

MOORHEAD HIGH SCHOOL HALL OF HONOR: Superintendent Lunak reported that each year the Moorhead High School Hall of Honor recognizes alumni, faculty, staff and other community members who have demonstrated notable accomplishments or provided significant contributions to their school, community or society.

Beginning with eight inaugural members in 2004, 66 members have been inducted into the Hall of Honor. This fall the three 2018 members to the Hall of Honor will be recognized at an induction ceremony on October 6, 2018. This year's inductees are Brad Atchison, Chuck Gulsvig and Dr. Glenn R. Melvey.

The Hall of Honor committee has reviewed nominations and conducted research of records to select outstanding candidates. Hall of Honor committee members are Dave Lawrence, Dean

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Haugo, Pam Gibb, Jeremy Blake, Linda Jones, Rick Westra, Darvin Miller, Arnold Ellingson, and Matt Naugle. Corporate sponsors of the Moorhead High School Hall of Honor are Bell Bank and Gate City Bank.

ENROLLMENT UPDATE: Superintendent Brandon Lunak distributed an updated enrollment count and noted enrollment changes daily at this time of year. Lunak reported that at the March 26, 2018 School Board meeting, the preliminary staffing plan was approved. At that time district enrollment was projected to be 6,791. Currently, district enrollment is 6,868 with students continuing to enroll. As of August 23, 2018, the projections have been adjusted to an incoming class of 537 kindergarten students, up 17 from a projection of 520.

The four elementary schools combined have 120 total classroom sections. S.G. Reinertsen currently has 718 students, Ellen Hopkins has 678 students, Dorothy Dodds has 716 students, and Robert Asp has 665 students. Moorhead High School has 1,903 students.

2018-19 EMPLOYEE HANDBOOK: Kristin Dehmer, executive director of human resources and operations, reviewed the revised 2018-19 Employee Handbook.

Burgard moved, seconded by Bjorklund, to approve the 2018-19 Employee Handbook as presented. Motion carried 6-0.

NORTH STAR ACCOUNTABILITY SYSTEM: Tamara Uselman, assistant superintendent of learning and accountability, presented information from the Minnesota Department of Education (MDE) that summarized reporting under the federal Every Student Succeeds Act (ESSA) and the state's World's Best Workforce legislation using the North Star system, which is new this year. Minnesota designed the new North Star accountability system to report data, support school districts' growth in achievement, and recognize schools for success. According to MDE, the North Star system was built with a commitment to equity. All student groups are now being compared to a state standard rather than to each other. Additionally, MDE is no longer releasing stand-alone Minnesota Comprehensive Assessment results because test scores don't tell a complete story. With assessment results incorporated into the North Star system, they become one of several measures to look at schools.

Five indicators used to identify schools or districts for support include: mathematics and reading proficiency; growth toward mathematics and reading proficiency; progress for English learners; four-year and seven-year graduation rates; and consistent attendance.

Uselman said North Star results released August 30 will determine support from the Minnesota Department of Education over the next three years. Uselman advised that district scores regarding language progress for English learners will not be accurate because some tests did not get returned within the test-scoring window for this reporting period.

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COMMITTEE REPORTS: Brief reports were heard related to the new teacher luncheon and the back-to-school breakfast and general assembly including compliments for Superintendent Lunak's message and the speaker.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Board members discussed the Moorhead High School Hall of Honor nomination process and recommended an additional nomination be considered. Superintendent Lunak and Pam Gibb, district's communications coordinator, were requested to follow up.

CLOSE PUBLIC MEETING: Steffes moved, seconded by Bjorklund, to close the public meeting at 7:56 p.m., pursuant to Minn. Stat. 13D.05, Subd. 3(c)(3) for the purpose of discussing the purchase or sale of real or personal property and pursuant to Minn. Stat. 13D.03 for the purpose of discussing negotiations strategies. Motion carried 6-0.

The board recessed at 7:56 p.m. and reconvened at 8:02 p.m.

OPEN PUBLIC MEETING: Altenburg moved, seconded by Gloe, to open the public meeting at 8:17 p.m. Motion carried 6-0.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:18 p.m.

Matt Valan, Clerk