



Independent School District 152



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Administering Prescribed Medical Procedures and Treatments in School

Administrative Procedure: 516.3

Date Adopted: 6/8/2015

Dates Reviewed: 12/12/2016

Section: 500 STUDENTS

Date Revised: 12/2/2016

Because some learners have medical needs that require medical procedures and/or treatments in order to benefit from their educational experience, the following administrative guidelines shall govern and designate school personnel when dealing with learners needing medical procedures.

1. Prescribed medical procedures and/or treatments may be performed at school if there is no alternative.
2. The licensed school nurse (LSN) will be notified by the parent/guardian and/or physician when a learner requires a prescribed medical procedure and/or treatment is to be performed at school.
3. Parent/guardian will complete Administrative Procedure 516.4: Provider's Order for Prescribed Services before procedure/treatment is performed at school.
4. A physician's order must be submitted to the LSN before a procedure/treatment is performed at school.
5. Parent/guardian must provide the school with all equipment needs prior to the procedure/treatment being performed at school.
6. Refer to Administrative Procedures 516.2: Medication Request Form and 516.1: Administering Medications in School when medications are included in a medical procedure and/or treatment.
7. Requests for medical treatments/procedures to be performed at school will be subject to review by the LSN. The LSN will determine if this procedure/treatment can be performed appropriately and safely at school.
8. The LSN will be responsible for delegating, training, and supervising school personnel performing the procedure/treatment.
9. Procedures/treatments shall be performed for learners as provided on their Individualized Education Plan (IEP) or 504 Plan. The LSN will be a part of the team when considering

medical treatments/procedures as part of the IEP or 504 Plan.

10. All prescribed medical procedures/treatments will be addressed on an Individual Health Plan.