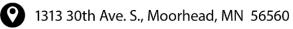


## **Independent School District 152**



www.isd152.org



Phone: 218-284-3300



Date Revised: 06/25/2018

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Section: 700 NON-INSTRUCTIONAL OPERATIONS

Fax: 218-284-3333

## **Facility/Site Improvement Request**

Administrative Procedure: 717.1

Date Adopted: 11/1/2002

Dates Reviewed: 06/25/2018	
Please print.	
Date:	
Individual Requesting:	
Name of Building/Department:	
Address and P.O. Box:	
City:	
State:	
Zip:	
Phone:	
1. Please describe the suggested improvement(s):	
2. Please describe the educational impact said improve	

3. What is the estimated cost of the said improvement(s):
All facility/site improvement work must be approved by the executive director of operations and emergency management. Prior to their review, Administrative Procedure 717.1 (Facility/Site Improvement Request) must be completed.
Upon request being granted, I/we agree to all of the above conditions.
Signature, Title, and Building/Department
Please send the form to the Executive Director of Operations and Emergency Management.  Operations Center 1330 30th Avenue South Moorhead, MN 56560
(For office use only.)
Executive Director of Operations and Emergency Management Approval
Date