



Independent School District 152



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Public Data Request Form

Administrative Procedure: 722.1

Section: 700

Date Adopted: 12/10/18

Date Revised: 06/15/2023

Dates Reviewed: 06/15/2023

To Be Completed by the Requestor

Requestor Name (Not Required)*	Phone Number
Address	Email Address
Date of Request	
Description of Information Requested (attach additional page if necessary):	

*Requestor's name is optional. However, contact information is necessary to mail/email the data and clarify questions. Requests will not be completed until questions are clarified.

Manner in which data is to be provided:		
<input type="checkbox"/> Inspection only	<input type="checkbox"/> Copies **	<input type="checkbox"/> Both inspection/copies**

** Please see School Board Policy 722 for the cost of copies of requested data

FOR OFFICE USE ONLY

Date Request Received:	Request Received By:
Date of Response	Response Provided By: