



Independent School District 152



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Off-Premise Use of District Equipment Form

Administrative Procedure: 732.1

Date Adopted: 3/23/1993

Dates Reviewed: 04/11/2016

Section: 700 NON-INSTRUCTIONAL

Date Revised: 04/11/2016

Item(s) borrowed:

Fixed Asset No.

Borrower name (please print): _____
(if an organization, both the person and the organization)

Date borrowed: _____

Date to be returned: _____

Date of actual return: _____

Intended use: _____

Location where equipment will be used: _____

Department to which the equipment is assigned: _____

Additional explanation (if necessary): _____

The undersigned assumes responsibility for loss, theft, and/or damage beyond normal wear. Moorhead Area Public Schools assumes no liability for personal injury resulting from equipment use. The undersigned also asserts that this usage is not for personal gain. Usage must be in accordance with all Moorhead School Board policies.

Signed: _____