

**REGULAR MEETING
BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #152
PROBSTFIELD CENTER FOR EDUCATION
APRIL 14, 2014
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MEMBERS PRESENT: Cindy Fagerlie, Lisa Erickson, Laurie Johnson, Carol Ladwig, Scott Steffes, Bill Tomhave, Matt Valan, and Dr. Lynne A. Kovash.

MEMBER ABSENT: None.

CALL TO ORDER: Chair Fagerlie called the meeting to order at 7:00 p.m. and led everyone in attendance with the Pledge of Allegiance.

PREVIEW OF AGENDA: Superintendent Kovash recommended approval of the agenda to proceed with revisions to pages 5, 9 and 42.

APPROVAL OF AGENDA: Erickson moved, seconded by Steffes, to approve the agenda as amended. Motion carried 7-0.

WE ARE PROUDS RECOGNITIONS: (The Moorhead School District recognizes outstanding achievements of students, staff and community members in the We Are Proud section of the School Board agenda. These achievements are acknowledged to the audience and retained in the district permanent records.)

We Are Proud of Moorhead High student Maren Seljevold who qualified for the state gymnastics meet in all-around, balance beam, vault and floor exercise. Seljevold placed 10th in balance beam and 15th in all-around at the Class AA state gymnastics tournament. Head coach is Toni Kleber, and assistant coaches are Anna Solbrack, Julia Sammon and Dave Rayl.

We Are Proud of Moorhead High School gymnastics team members who received all-state honors. Maren Seljevold received all-state awards for vault, beam and all-around and all-state honorable mention on bars and floor. Kendall Johnson received all-state honorable mention on vault, and Maren Krugler received all-state honorable mention on bars, beam, floor exercise and all-around.

The gymnastics team earned a Gold Academic Award for having a 3.785 team grade point average. Team members are Maren Seljevold, Ali Krsnak, Kendall Johnson, Kylie Olson, Maren Krugler, Tabatha Roman, Greta Seljevold, Sophia Newcomb, Candace Poppen, Lesley Buegel, Ari Grollman, Hannah Jastram, Amaya Cromwell and Addy Thornberg. Coaches are Toni Kleber, Anna Solbrack, Julia Sammon and Dave Rayl.

We Are Proud of Horizon Middle School student Sam Stein for winning the Horizon Geography Bee held January 23, 2014, for the second consecutive year. Second place went to Andrew Gullickson, and third place went to Jesemy Travers. Stein has taken the written qualifying test for the opportunity to compete in the Minnesota State Geographic Bee in April. Darrin Olmscheid and Kathy Cole coordinate the Geography Bee.

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We Are Proud of the following winners of the Grade Level Spelling Bees held Jan. 22 at Horizon:

- Grade 6: Anthony Carlson
- Grade 7: Alexis Rivers
- Grade 8: Jesemy Travers

The Spelling Bee coordinator is Kathy Cole.

We Are Proud of the following winners of the Moorhead District Spelling Bee held Jan. 30 at Horizon Middle School:

- 1st Place: Jesemy Travers
- 2nd Place: Anthony Carlson
- 3rd Place: Catherine Myers

Travers and Carlson advanced to the Regional Spelling Bee in Fergus Falls on Feb. 11. The Spelling Bee coordinator is Kathy Cole.

We Are Proud of Horizon Middle School students Jesemy Travers and Anthony Carlson who qualified for the Multi-Region State Spelling Bee. Travers placed first and Carlson placed second in the Region 4 Spelling Bee in Fergus Falls on Feb. 11 to advance. Twenty-six spellers from area schools competed for the right to advance to the state bee held Feb. 25. The district's Spelling Bee coordinator is Kathy Cole.

We Are Proud of Horizon Middle School students who received individual awards in the Grade 6 Regional Math Masters Tournament held in Moorhead on March 14. Ten teams from the area participated in both individual and team rounds.

Horizon students who earned Fact Drill Awards were Brock Klimek, second place, and Chrisanto D'Agostino, third place. Kylie Dumas, Emma Craig, Cullen Gess, Rachel Craig and Ryan Luthi earned ribbons for Fact Drill.

Individual medals went to Horizon students Emma Craig, first place; Chrisanto D'Agostino, second place; and Brock Klimek, third place. Individual ribbons went to Rachel Craig, Christian Thingvold, Cullen Gess and Ryan Luthi.

Their math teachers are Barb Stack, Diana Anderson and Sharon Nelson. Lois Brown and Kathy Cole are the Math Masters coordinators.

Math Masters of Minnesota is a statewide competition that challenges students to use higher-order thinking skills and problem-solving abilities in mathematics and recognizes academic effort and achievement.

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We Are Proud of the Horizon Middle School House 6B Team for placing first in the Grade 6 Regional Math Masters Tournament held March 14 at Horizon. Team members are Hunter Covey, Chrisanto D’Agostino, Sam Grotberg, Brock Klimek and Terry Kreps. Their math teacher is Diana Anderson.

We Are Proud of the Horizon Middle School House 6A Team for placing second in the Grade 6 Regional Math Masters Tournament held March 14 at Horizon. Team members are Tyler Balluff, Emma Craig, Kylie Dumas, Cullen Gess and Christian Thingvold. Their math teacher is Sharon Nelson.

We Are Proud of the Horizon House 6C Team for placing fourth in the Grade 6 Regional Math Masters Tournament held March 14 at Horizon. Team members are Rachel Craig, Eric Hawley, Ryan Luthi, Gunner McLeod and Gavin Sorby. Their math teacher is Barb Stack.

MATTERS PRESENTED BY CITIZENS/OTHER COMMUNICATIONS: (Citizens who wish to address a non-agenda item have the opportunity to speak by raising their hand and being recognized by the School Board chair. Speakers must state their name and will be limited to three minutes. Speakers must complete the sign-up form, which outlines the public input process, and submit it to the School Board secretary.) None.

CONSENT AGENDA: Ladwig moved, seconded by Tomhave, to approve the following items on the Consent Agenda:

Minutes - Approve the March 10 and 24, 2014 Meeting Minutes as presented.

Claims - Approve the April Claims, subject to audit, in the amount of \$1,722,647.48.

General Fund:	\$1,563,789.53
Food Service Fund:	\$139,370.91
Community Service Fund:	\$19,487.04
TOTAL	\$1,722,647.48

The March Wire Payments, subject to audit, in the amount of \$5,960,670.15.

General Fund:	\$1,529,801.20
Debt Redemption Fund:	\$4,429,593.45
Post Employment Irrevocable Trust Fund:	\$1,275.50
TOTAL	\$5,960,670.15

Leave of Absence

Julia Kramer - LSS Teacher, EIS, effective for the 2014-2015 school year.

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Return from Leave of Absence

Alyssa Bakken - COTA, effective with the 2014-2015 school year.

Family/Medical Leaves

Sue Lattimore - Paraprofessional, Moorhead High School, effective May 9, 2014 through June 16, 2014.

Resignations

Jim Kapitan - Head Girls Basketball Coach, High School, effective at end of the season.

Holly Erickson - Teacher, Robert Asp Elementary, effective at the end of the 2013-2014 school year.

Dan Scruggs - Teacher, Robert Asp Elementary, effective at the end of the 2013-2014 school year.

New Employees

Heather Parchman - Breakfast/Lunchroom Supervisor, Probstfield Center for Education, 3 hour per day, \$10.00 per hour, effective April 1, 2014 (replaces Katie Tonn).

Jennifer Hoefs - Lunchroom Supervisor/Crossing Guard, S.G. Reinertsen Elementary, 3.5 hours per day, \$10.00 per hour, effective March 21, 2014 (replaces Susan Enger).

Brandon Lunak - Assistant Superintendent, Probstfield Center for Education, E82 (7) \$122,260, effective July 1, 2014 (replaces Wayne Kazmierczak).

Motion carried 7-0.

AdvancED PRESENTATION: Dr. Angie Koppang, vice president from the AdvancED Midwest Region, presented information regarding AdvancED and the support for school improvement. Over the course of this year, administration has been examining the World's Best Workforce legislation and determining a process that will provide for data gathering as well as an aligned process for school improvement across schools and the district. Dr. Koppang explained the process to assist districts in school improvement as well as district accreditation.

APPROVAL OF BIDS — ROBERT ASP AND PROBSTFIELD ELEMENTARY SCHOOL

ADDITIONS: Larson explained the combined bids came in approximately \$97,000 under estimates. The work at Robert Asp will cost \$2,372,611, or about \$29,000 more than the \$2,343,583 estimate. Robert Asp will gain 10,889 square feet with the addition of a gymnasium, athletic storage and office, bathrooms, kindergarten room and resource room. The work at Probstfield will cost \$4,678,373, or about \$126,000 less than the estimate of \$4,804,534. Probstfield will gain 21,394 square feet of space with the addition of a gymnasium, eight kindergarten rooms, athletic storage and office, two resource rooms and bathrooms. Another 998 square feet will come with the construction of a corridor to tie the addition into the rest of the school.

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Johnson moved, seconded by Steffes, to approve the bids for the Robert Asp and Probstfield Elementary School additions as presented. Motion carried 7-0.

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS: Dehmer explained the board approved at the March 24 meeting the reduction of 3.353 Full-Time Equivalents (FTEs) of programs and licensed positions related to projected declining enrollment and financial limitations.

Tomhave moved, seconded by Erickson, to approve the Resolution Relating to the Termination and Non-Renewal of Teaching Contracts of Probationary Teachers as follows:

WHEREAS, the following teachers are probationary teachers in Independent School District 152:

<u>Termination and Non-Renewal of Contracts</u>	<u>License Area</u>	<u>FTE</u>
Duane Arnold	Media Specialist	1.0
Nicole Boersma	Kindergarten Specialist	1.0
Grace Bohanna	Science	.583
Jennifer Cerar	Kindergarten	1.0
Chuanyu Chen	Chinese	1.0
Maria Johnson	Elementary	1.0
Olivia Latimer	Music	.76
Alison Morgan	Kindergarten Specialist	1.0
Brad Neznik	Social Studies	1.0
Weiwei Qian	Chinese	1.0
Michele Rolewitz	American Sign Language	.1875
Julie Rosenfeldt	Physical Education/DAPE	.8

Motion carried 7-0.

RESOLUTION RELATING TO THE OFFERING OF PART-TIME TEACHING CONTRACTS TO PROBATIONARY TEACHERS: Ladwig moved, seconded by Tomhave, to approve the Resolution Relating to the Offering of Part-Time Teaching Contracts to Probationary Teachers as follows:

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WHEREAS, the full-time probationary teachers whose contracts were terminated effective at the end of the 2013-2014 school year and non-renewed for the 2014-2015 school year, shall be offered part-time teaching contracts for the 2014-2015 school year as follows:

	<u>Current Contract</u>	<u>Reduction</u>	<u>Contract Offer</u>
Olivia Latimer	.76	.17	.59
Julie Rosenfeldt	.80	.20	.60
Alison Morgan	1.00	.60	.40

Motion carried 7-0.

EMERGENCY MAKEUP DAYS: Kovash explained the school district's 2013-14 calendar included one built-in makeup day with school ending Wednesday, June 4 for E-12 students. School was canceled January 6 by Governor Dayton, and the built-in makeup day was used.

School also was canceled on January 16 and 22. Although March 31 had been scheduled to make up one instructional day, school was canceled on the makeup day. Therefore, two days remain to be made up.

The last day for students remains June 4; the two remaining makeup days will be for staff on June 5 and 6. With the adoption of a new literacy program, the implementation of teacher evaluation and other professional development needs, the two remaining makeup days will be used for professional development for staff.

The work time for all teachers currently scheduled for June 5 will be made up using flex time. Building administration will work with teachers to determine the flex time for closing their classrooms and completing end-of-year work. For grades 9-12 teachers, the 3 hours and 45 minutes of professional development originally scheduled for the morning of June 5 will be made up through district options. Information will be provided to the grades 9-12 teachers regarding the options available for making up that half day of professional development.

Non-licensed staff will make up these two days with work time and professional development time per contract on June 5 and 6. The two days will be forgiven for teachers who are retiring at the end of the school year. Their flexible work time will be determined by building administration.

Steffes moved, seconded by Johnson, to approve the makeup time as presented. Motion carried 7-0.

APPROVAL OF POLICY: Tomhave moved, seconded by Steffes, to approve the policy, Comparable Worth/Pay Equity Review Process 403, as presented. Motion carried 7-0.

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APPROVAL OF POLICY: Ladwig moved, seconded by Johnson, to approve the policy, Chemical Use and Abuse 420, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Steffes moved, seconded by Valan, to approve the policy, Family and Medical Leave 422, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Tomhave moved, seconded by Johnson, to approve the policy, Employee Publications, Instructional Materials, Inventions, and Creations 440, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Valan moved, seconded by Erickson, to approve the policy, Administrator and Supervisor Performance Evaluation 471, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Johnson moved, seconded by Steffes, to approve the policy, Principal Performance Evaluation 472, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Ladwig moved, seconded by Tomhave, to approve the policy, Student Teachers and Interns 921, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Steffes moved, seconded by Erickson, to approve the policy, Policies Incorporated by Reference for Employees/Personnel 499, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Valan moved, seconded by Steffes, to approve the policy, Corporal Punishment 552, as presented. Motion carried 7-0.

APPROVAL OF POLICY: Tomhave moved, seconded by Erickson, to approve the policy, Policies Incorporated by Reference for Students 599, as presented. Motion carried 7-0.

SUPERINTENDENT'S ANNUAL EVALUATION: Fagerlie stated in a closed session held on March 24 the board conducted its annual superintendent evaluation. All board members were present. The evaluation was overwhelmingly positive and the board accepted completion of Dr. Kovash's goals and accomplishments. The next annual superintendent evaluation will be scheduled prior to December 2014.

SUPERINTENDENT'S CONTRACT: Discussion was held related to the number of years for which a superintendent's contract could be approved, appropriate time provided to research the contract prior to board recommendation and the annual evaluation process.

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Valan moved, seconded by Johnson, to approve a one-year contract for 2014-15 with a 3.83 percent increase or \$7,206.09. Valan moved, seconded by Johnson, to withdraw the motion. Motion withdrawn.

Valan moved, seconded by Johnson, to approve a two-year contract with a 3.83 percent increase or \$7,206.09 for 2014-15 and a 2.75 percent increase or \$5,370.62 for 2015-16. A roll call vote was taken and the motion failed 3-4; Erickson, Tomhave, Fagerlie and Ladwig dissenting.

Erickson moved, seconded by Tomhave, to approve the July 1, 2014 - June 30, 2017 Superintendent's Contract for Dr. Lynne A. Kovash as presented with the cost as follows: 2014-15 = 3.83 percent or \$7,206.09; 2015-16 = 2.75 percent or \$5,370.62; and 2.29 percent or \$4,608.61. A roll call vote was taken and the motion carried 4-3; Valan, Johnson and Steffes dissenting.

Fagerlie apologized for the lack of communication regarding the superintendent's contract and said legally no discussion regarding a superintendent's contract could be held outside a board meeting.

SUPERINTENDENT REPORT: Kovash requested board members to contact Michelle if they were attending the April 17 Hopkins Learning Walk and/or the April 23 Moorhead High School Learning Walk. Kovash said a child was reported missing from S.G. Reinertsen Elementary School earlier in the day and thanked law enforcement, fire, sheriff's office, and community members for their assistance in locating the child. Video cameras were used to assist in locating the child. Steffes reported district staff were amazing in their efforts to find the missing child.

COMMITTEE REPORTS: Brief reports were heard related to the S.G. Reinertsen Family Fun Night, MHS PTAC, Destination Imagination State Tournament, Horizon PTAC, Joint Powers Committee, Ellen Hopkins PTAC, Instruction and Curriculum Advisory Committee, and Indian Education Parent Advisory Committee meetings.

OTHER PERTINENT ITEMS TO COME BEFORE THE BOARD: Erickson reminded board members of the April 15 Community Education Appreciation Event at 5:30 p.m. at Probstfield Center for Education.

ADJOURNMENT: Hearing no objections, the Chair adjourned the meeting at 8:53 p.m.

Laurie Johnson, Clerk